

भारतीय प्रबंध संस्थान रायपुर
Indian Institute of Management Raipur
GEC Campus, Old Dhamtari Road, Sejbahar, Raipur-492015 (C.G.)

Website: <http://www.iimraipur.ac.in>

Tender No. IIMR/Disposal/2017-18/08

Date: 15th Feb,2018

Subject: Tender notice for disposal of Obsolete/ unserviceable Furniture, IT / Office equipment and other items.

1. Sealed tenders are invited for disposal of Obsolete/ unserviceable Furniture, IT/Office equipment and other items etc. on “**as is where is**” basis (list of items is enclosed as **Annexure I**).
2. The above items are in the premises of Indian Institute of Management, Raipur. Details for inspection, contact person, tender acceptance are as under: -

Date & Time for Inspection of Items	:	On 16/02/2018 to 14/03/2018 between 10:30 AM to 04:30 PM
Contact Person's	:	Mr.DK Sinha (JE)-09644164555 Mr.Chitaranjan Sahu (HS)-08964081757 Mr.Shakib Ahmad(IT)-09074673961
Tender Document	:	Tender document will be available on Institute website and CPP Portal
Date & Time for acceptance of Tender	:	15.03.2018 upto 03:30 PM
Date & Time for Opening of tender (Technical and Financial)	:	15.03.2018 at 04:00 PM

3. An EMD of **Rs.20,000/-** (Rupees Twenty Thousand Only) should be deposited with the tender in form of DD in Favor of Indian Institute of Management, Raipur payable at Raipur.
4. Please keep visiting our website for any corrigendum /amendments which will not be notified again in news-paper and submit the bid documents accordingly.
5. Quotation letter in sealed envelope **marked “Tender for disposal of Obsolete/ unserviceable Furniture, IT/Office equipment and other items”** should be addressed to **Store and Purchase Officer, Indian Institute of Management, Raipur, GEC Campus, Sejbahar, Raipur-492015.**

Signature of the bidder

General Terms & Conditions:

1. Bidders may inspect the items on the stipulated date & time.
2. The items shall be sold to the highest bidder. The bid are invited for the lot (i.e all the items contained in the list of Obsolete/ unserviceable Furniture, IT/Office equipment and other items etc. as a whole and no bid would be accepted for any part of the same.
3. The EMD of successful bidder shall be adjusted from the total payment.
4. The successful bidder has to make full balance payment, after due adjustment of the EMD, within seven days after confirmation, failing which the offer will be cancelled and the EMD shall forfeited. The EMD of unsuccessful bidders shall be returned within one month after the auction date, without any interest.
5. Item once disposed to the successful bidder shall be taken back by this office on any condition whatsoever.
6. The successful bidder will be required to lift all the items from the disposal site within three days after the payment of the balance amount. On failure to do so on this Institute shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder. The successful bidder, on their own cost, will also be required to make their own arrangement of transport, labour etc. for lifting the disposed items.
7. Quotation letter in sealed envelope marked "Tender for disposal of Obsolete/ unserviceable Furniture, IT/Office equipment and other items" should be addressed to Store and Purchase Officer, Indian Institute of Management, Raipur, GEC Campus, Sejbahar, Raipur-492015.
8. Tenders received after the due date and time due to any reason whatsoever shall not be considered.
9. The financial bid should be given in both in figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the tenderer.
10. IIM Raipur reserves the right to accept or reject any/ all quotations without assigning any reasons whatsoever.
11. Each page of tender document should be signed by the bidder(s).
12. Incomplete and unsigned quotations are liable to be rejected. The bid is to be submitted for the entire lot, as mentioned in SI.No.2 above in this section.
13. Bidder must enclose copy of address proof, PAN Card, bank account details, GST registration (if any), shop or business registration detail etc.
14. An earnest money deposit (EMD) of Rs 20,000/- (Rupees twenty thousand only) must accompany the quotation, without which the relevant bid shall be summarily rejected.

Signature of the bidder

FINANCIAL BID**Following Items contained in Unserviceable / broken / loose / complete part**

Sl. No	Goods with Make & Model	Specification / Model No.	Quantity	Location
1	Air Conditions Split	Voltas	2	Maintenance Store
2	Desktop	HP	2	IT Store
3	Projector	Hitachi-X467	8	IT Store
4	Dining Chair (Wooden)	Lisa-Godrej	2	Maintenance Store
5	Chair-High Back	Godrej	6	Maintenance Store
6	Washing Machine	Electrolux	5	Maintenance Store
7	Washing Machine	Whirlpool	1	Maintenance Store
8	Paper Shredder	NA	3	Maintenance Store
9	Printer	HP	3	IT Store
10	Fly Trapper	NA	3	Maintenance Store
11	White Board (Big Size)	Whitemark	2	Maintenance Store

Qty: 01 Lot Complete (Sr. No 1 to 11)

Net Value for Sr. No 1 to 11 No. (Complete lot)	:
GST if applicable	:
Total Quoted value including GST (in figure)	:
Total Quoted value including GST (in words)	:

Signature of the bidder